



Minutes of March 24, 2021 Board of Directors Meeting

A Regular Meeting of the Board of Directors was held at the office of Western Heights Water Company, 32352 Ave D, Yucaipa, CA, on Wednesday, March 24, 2021. President Green called the meeting to order at 6:30 pm. Directors present: Duane Burk, Armando De La Paz, Dr. Robert Zappia; General Manager Mark Iverson, Office Manager Debbie Patrick.

1. Public Comment – None
2. Minutes of Board Meeting – Minutes from the February 17, 2021 were reviewed and approved unanimously with Director Kelly abstaining. Motion by Director Zappia and seconded by Director Burk.
3. Election of Officers – The current officers will remain for the next year.
4. San Bernardino Valley Municipal (MUNI) Report – Director Kelly reported the snowpack is at 67 percent.
5. Board Meeting Schedule – The next meeting will be Friday, April 16 at 8:00 am.
6. General Manager's Report
 - a) Discussion Items
 - a. Water Sold – Water sales for February 2021 are 1.7% lower than they were for February 2020, and 20% higher than for this time in 2020.
 - b. Budget Status and Financials – Total revenues for 2021 are 43.5 percent higher than year to date in 2020. Expenses are 10.5 percent higher from this time last year. Mr. Iverson is working on a rate sufficiency analysis. He will report to the Board and make a recommendation in the next few months.
 - c. Projects Status Update
 - i. Well 2A GAC Treatment – The GAC equipment is installed, and all underground piping is complete. The above ground piping is being installed. All piping and vessels have been flushed and disinfected. The DDW issued the permit to operate. The vendor is scheduled to come out April 1 to load the GAC, perform startup test, and to provide operations training. The system should be fully operational by the middle to the end of March or first week of April. The plan is to run it continuously because it will clean up the aquifer.

- ii. 18th Street Pipeline Replacement – Work has begun to replace approximately 800 feet of 14-inch pipeline that runs in an easement between 17th Street and 18th Street. The pipe is old and in very poor condition. There have been several leaks on this line in the past three years. Staff is installing a new 18-inch in 18th Street to replace it. The new larger line will improve the ability to fill the South Reservoir, which is a minor deficiency that was discovered in the water model. This work is budgeted and part of our annual pipeline replacement work.
- iii. 13th Street Pipeline and Yucaipa Valley Water District (YVWD) Intertie – There is a new Dutch Brothers Coffee shop connecting to our system on 13th Street, just north of Yucaipa Blvd. YVWD has an existing 12-inch water line in 13th Street that is the backup fire suppression water of the high school. The line runs from Chapman Heights to Yucaipa Blvd. Rather than install a parallel 12-inch water line, WHWC entered into an agreement with YVWD to purchase the segment of the line from Thunderbird Way to Yucaipa Blvd. About 500 feet of pipeline. YVWD agreed to sell this portion of the line for \$55,000. Dutch Brothers paid WHWC \$17,800 for the new service line to their property. This is in addition to the connection and water supply reliability fees. So, the net cost for the 12-inch line is \$37,200. It would have cost WHWC \$90,000 to \$100,000 to install a new line in-house. In addition, WHWC has a second point of importing water from YVWD on 13th Street. Ultimately, the plan to have three points for importing water: North Reservoir, which is existing, 13th Street, and a future connection at the East Reservoir.
- iv. South Booster Upgrade – Staff has begun work on the South Booster Upgrade. The upgrade will include three new 1,000-gpm pumps, three new variable speed drives, new electrical cabinets, and piping improvements. These upgrades will improve reliability of the pump station, reduce energy consumption, improve system pressures, and ensure adequate fire flow of this section of the water system. The pump and drives are on order, and we plan to begin work by the end of April. The upgraded pump station will be online by the end of May. The work is being done as joint effort between staff; electrical contractor, The Electrical Connection; and general contractor, Don Peterson Contracting. Don Peterson Contracting is the contractor for the GAC installation. This work is budgeted as part of 2021 Major Projects.
- v. Recycled Water Program – Attached for your review and comments are the new Recycled Water Ordinance and Recycled Water Best Management Practices. These two documents need to be adopted by the Board as part of our application with the State to take over recycled water deliveries in our service area. Please review and provide any comments to me. I will request approval of these documents at the April board meeting if there are no comments.

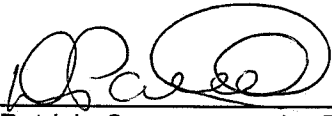
7. Action Items

None

Directors' Matters

None

The meeting was adjourned at 6:50 PM.

A handwritten signature in black ink, appearing to read "Debbie Patrick", written over a horizontal line.

Debbie Patrick, Secretary to the Board