

**WESTERN HEIGHTS WATER COMPANY  
32352 AVENUE D  
YUCAIPA, CA 92399-1899**

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

10:00 a.m. Friday, December 15, 2023

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CALL TO ORDER / PERSONS IN ATTENDANCE

1. PUBLIC COMMENT

2. APPROVAL OF MINUTES

November 17, 2023, Board Meeting

3. SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT

Report - Ben Kelly

4. BOARD MEETING SCHEDULE

January Board Meeting – Friday, January 19 at 8:00 AM.

5. GENERAL MANAGER'S REPORT:

a) Discussion Items

a. Water Sold – Exhibit 1

Water sales for November 2023 are .9% higher than they were for November 2022, and 18.0 lower than for this time in 2022.

b. Budget Status and Financials – Exhibit 2

Total Bank Balance	\$5,387,360
Total Revenues:	\$413,478
Total Expenses	<u>\$202,929</u>
Net Income	\$210,549

Total revenues for 2023 are 13.4 percent higher than this time last year. Expenses are 4.1 percent lower than this time last year.

Accounts Payable Register – Exhibit 3

Major Projects – Exhibit 4

c. Project Updates

New Development

1. 11<sup>th</sup> & Yucaipa Blvd Storage Facility – Administrative fee of \$1,500 paid. Line will be upgraded as part of the connection fees for a total cost of \$95,000. Not paid as of December.
2. 18<sup>th</sup> St & Avenue E Apartments – Line upgrade of \$80,629 has been paid and line is complete. Connection fees have not been paid.
3. 31014 Goldhill – New home \$250 Admin Fee paid. Connection fees not paid.
4. 31711 Avenue E – 68 Condos. Water line will need to be upgraded. No fees paid.
5. 31875 Avenue E – Possible commercial. No fees paid, no communication since October 2022.
6. 32371 Dunlap – Commercial property. Admin fee of \$1,500 paid, no connection fees paid.
7. 32598 Oak Glen Rd – Gas Station, Convenience Store, Car Wash, Fast Food. No fees paid. City approved the project June 2023.
8. 32788 Oak Glen Rd – Gas Station, Car Wash, Fast Food, Hotel. Mark is working with developer on line upgrades. Admin Fee of \$1,500 paid.
9. 33193 Yucaipa Blvd – Business Center. Admin Fee of \$1,500 paid. Waterline will need to be upgraded.
10. 17<sup>th</sup> Street Artisan Homes – 41 homes remaining. \$874,100 in connection fees collected to date. Remaining connection fees are \$803,067.
11. 32917 Yucaipa Blvd – Raising Cane's. Admin Fee of \$1,500 paid.
12. Yucaipa Pointe – Starbucks in progress. No fees have been collected. Future tenants include Kaiser Permanente, possible gym, and offices. Fees collected to date are \$441,850

6. ACTION ITEMS:

Approval of a 3.5 percent Cost of Living Adjustment for staff. See General Manager's report for details.

7. DIRECTORS' MATTERS