

**WESTERN HEIGHTS WATER COMPANY  
32352 AVENUE D  
YUCAIPA, CA 92399-1899**

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

8:00 a.m. Thursday, November 19, 2020

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CALL TO ORDER / PERSONS IN ATTENDANCE

1. PUBLIC COMMENT

2. APPROVAL OF MINUTES

October 2, 2020 Special Board Meeting  
October 16, 2020 Board Meeting

3. SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT

Report - Ben Kelly

4. BOARD MEETING SCHEDULE

December Board Meeting – Wednesday, December 16 at 10:00, followed by the Company Christmas Lunch.

5. GENERAL MANAGER'S REPORT:

a) Discussion Items

a. Water Sold – Exhibit 1

Water sales for October 2020 are 7.4% percent higher than they were for October 2019. Overall, for 2020, water sales are 4 percent higher than the total year-to-date for 2019.

b. Budget Status and Financials – Exhibit 2

Total Bank Balance	\$1,304,586
Total Revenues:	\$289,070
Total Expenses	<u>\$195,603</u>
Net Income	<u>\$147,222</u>

Total revenues for 2020 are 9.3 percent higher than year to date in 2019. Expenses are 4.2 percent higher from this time last year. There are no unexpected variances in the budget.

Major Projects – Exhibit 3

c. Projects Status Update

Solar Carport – Solar panels installed. Application to connect is in process with SCE.

North Booster Upgrade – New boosters are installed and operating.

Well 2A GAC Treatment – Don Peterson Construction started work this week working on site grading for the equipment slab and potholing for piping connections. The GAC equipment is built and ready for delivery. The GAC system should be ready for operation by January 1, 2021.

d. New Development –

- i. Chick-Fil-A – Requested additional work, laterals, hot taps. Invoiced for \$20,335. Work to begin in about two weeks.
- ii. Quick Quack Carwash – Acquisition of service fees have been paid. They will meet with Bill on meter placement and to schedule job.
- iii. 7-11 on Yucaipa Boulevard and Chinaberry – Acquisition of service fees have been paid. They will meet with Bill on meter placement and to schedule job. They have been issued a construction meter.
- iv. Dutch Bros Coffee Shop – Located on Yucaipa Boulevard and 13<sup>th</sup> Street. Sent estimate of fees. They need to meet with Bill before final fees are sent to them.
- v. Jack in the Box on Yucaipa Boulevard – Issued a fire flow test. Not expecting them to begin until after the first of the year.

6. ACTION ITEMS:

- a. Amended Investment Policy Statement

7. DIRECTORS' MATTERS

- a. Open Board of Director Position