



Western Heights Water Company

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Minutes of September 15, 2023, Board of Directors Meeting

A Regular Meeting of the Board of Directors was held at the office of Western Heights Water Company, 32352 Ave D, Yucaipa, CA, on Friday, September 15, 2023. Vice-President Robert Zappia M.D called the meeting to order at 8:00 AM. Directors present: Benjamin Kelly, Duane Burk, Armando De La Paz; General Manager Mark Iverson, Office Manager Debbie Patrick.

1. Public Comment – None
2. Minutes of Board Meeting – Minutes from the August 18, 2023 Board Meeting were reviewed and approved. Motion made by Director Burk, seconded by Director De La Paz, and approved unanimously.
3. San Bernardino Valley Municipal (MUNI) Report – Director Kelly reported there was nothing pertinent to Western Heights to report.
4. Board Meeting Schedule – The next Board meeting will be Friday, October 20 at 8:00 AM.
5. General Manager's Report
 - a) Discussion Items
 - a. Water Sold – Water sales for August 2023 are 7.8% lower than they were for August 2022, and 23.0% lower than for this time in 2022. The lower water sales are due to the cool temperatures and the amount of rainfall we had.
 - b. Budget Status and Financials – Total revenues for 2023 are 9.2 percent higher than this time last year. Expenses are 2.9 percent lower than this time last year. The company's investments are completely out of EFTs and are all in CDs. The CDs are running at about five-percent. There are a few three-percent CDs but they will mature soon.
 - c. 0 Tennessee Property – The purchase sales agreement (PSA) has been prepared and sent to Weaver Grading for Review. Mr. Iverson is expecting comments and hopefully signatures on the PSA the week of September 10.
 - d. South Booster Solar – The solar panels have been installed. The supplier sent the wrong inverter. They sent 240 V, 3 phase. A 460 V, 3 phase is needed. The replacement inverter is ordered but is not scheduled to ship until November 1, 2023.
 - e. Annual Audit – The 2022 audit has been completed. There were no issues found. The financial statements will be posted on the website.

- f. Annual Christmas Party – The Christmas party is scheduled for December 15, 2023 following the Board Meeting. The Board will meet at 10:00.

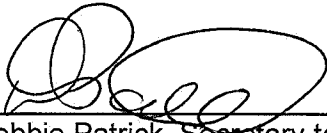
6. Action Items

None

7. Directors' Matters

None

The meeting was adjourned at 8:31 AM.



Debbie Patrick, Secretary to the Board