



Western Heights Water Company

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Minutes of September 24, 2021 Board of Directors Meeting

A Regular Meeting of the Board of Directors was held at the office of Western Heights Water Company, 32352 Ave D, Yucaipa, CA, on Friday, September 24, 2021. President Green called the meeting to order at 8:00 am. Directors present: Robert Zappia, Benjamin Kelly, Duane Burk, Armando De La Paz; General Manager Mark Iverson, Office Manager Debbie Patrick, Engineering Assistant Brooke Shorey, Customer Mike Novak.

1. Public Comment (Held After the General Manager's Report) – The Board answered Mr. Novak's questions regarding the backflow devices and testing requirements for his properties.
2. Minutes of Board Meeting – Minutes from the August 20, 2021 Board Meeting were reviewed and approved unanimously, with Director Burk abstaining. Motion by Director Zappia and seconded by Director De La Paz.
3. San Bernardino Valley Municipal (MUNI) Report – There is nothing pertinent to Western Heights to report.
4. Board Meeting Schedule – The next meeting will be Friday, October 15 at 8:00 am. There is no meeting scheduled for November. The December meeting will be Friday, December 17 at 10:00, with the company Christmas lunch following.
5. General Manager's Report
 - a) Discussion Items
 - a. Water Sold – Water sales for August 2021 are 2% higher than they were for July August 2020, and 9.5% higher than for this time in 2020.
 - b. Budget Status and Financials – Not including the income for the GAC settlement, total revenues for 2021 are 22.2 percent higher than year to date in 2020. Expenses are 14.8 percent higher from this time last year. The directors reviewed the Accounts Payable Check Register for August 2021. There were no questions.
 - c. Projects Status Update
 - i. Pipeline Replacement – WHWC crews are working it finish the new 18-inch line on 18th Street and Dunlap Boulevard. The work is about 70 percent complete. Other pipeline replacement work to be started this year includes a new 12-inch pipeline on 17th Street and new 12-inch pipeline on 13th Street. The work on 17th Street is in relation to the 70 new homes being built. The developer paid \$80,000 towards the new pipeline. The work on 13th Street is in relation to the City's work to install new curbs and gutters. Staff has installed the service

lines connections and will begin work on the pipeline replacement after the City's contractor completes their work. Both pipelines need to be upgraded and are part of our goal to replace 2,500 feet per year of old pipeline.

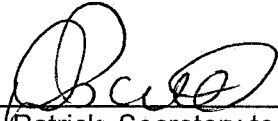
- ii. Yucaipa GSA – The administrative draft of the GSA report is prepared, and each agency is reviewing it. Comments are due October 8, 2021. We still plan to submit a draft for public comment by the end of October or early November. The project is still on schedule and below budget.

6. Action Items

7. Directors' Matters

Director Burk was concerned that Mr. Novak was not on the agenda. Mr. Novak should have come during the Public Comment portion of the meeting. Mr. Iverson will follow-up with Mr. Novak's concerns.

The meeting was adjourned at 9:00 AM.



Debbie Patrick, Secretary to the Board