



Western Heights Water Company
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Minutes of July 18, 2025, Board of Directors Meeting

A Regular Meeting of the Board of Directors was held at the office of Western Heights Water Company, 32352 Ave D, Yucaipa, CA, on Friday, July 18, 2025. Vice-President Robert Zappia M.D. called the meeting to order at 8:00 AM. Directors present: Benjamin Kelly, Chris Venable, Armando De La Paz; General Manager Mark Iverson, Office Manager Debbie Patrick. President Duane Burk attended telephonically.

1. Public Comment – None
2. Minutes of Board Meeting – Minutes from the June 13, 2025 Board Meeting were reviewed and approved. Motion made by Director De La Paz, seconded by Director Venable, and approved unanimously.
3. San Bernardino Valley Municipal (MUNI) Report – Director Kelly reported there is no change to the 50% allocation.
4. Board Meeting Schedule – The August Board of Directors meeting will be Friday, August 15 at 8:00 AM.
5. General Manager's Report
 - a) Discussion Items
 - a. Water Sold – Water sales for June 2025 are 2.9% higher than they were for June 2024 and 28.4% higher than this time last year.
 - b. Budget Status and Financials – Total revenues for 2025 are 22.1% higher than this time last year. Expenses are 9.4% higher than this time last year.
 - c. Edison Billing – Well 14 was incorrectly billed for December 2024 and January 2025. Edison was contacted at the beginning of April regarding the issue. SCE investigated all WHWC accounts and made necessary corrections to these bills. No other accounts had billing errors. The total amount credited to WHWC for both bills was \$16,757.06. This credit has been applied to the May 2025 bill.
 - d. 32598 Oak Glen – The new 12-inch line has been installed.

- e. Cross-Connection Control Update – The updated cross-connection control plan was submitted to the state June 30, 2025. The state has updated the deadlines. The deadline for initial hazard assessment for non-community water systems has been delayed to July 1, 2027. The deadline for PWS to only use Testers and Specialists who receive certification from State Water Board recognized organizations has been delayed to July 1, 2026

6. Action Items

None

7. Directors' Matters

Developer Fees – Director Burk doesn't have any comments for the proposed policy. Ms. Patrick will send the policy to the Directors for their review. The policy will be discussed at the next Board meeting.

Tennessee Property – Mr. Iverson is working with Weaver on the required lot improvements.

Director Burk has had questions from customers regarding work and new development in the area. Mr. Iverson will put information on the company website and Facebook page. He reports on all the improvements and developments at the annual meeting.

The meeting was adjourned at 08:23 AM.



Debbie Patrick, Secretary to the Board