



## Western Heights Water Company

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### Minutes of July 15, 2022 Board of Directors Meeting

A Regular Meeting of the Board of Directors was held at the office of Western Heights Water Company, 32352 Ave D, Yucaipa, CA, on Friday, July 15, 2022. President Green called the meeting to order at 8:03am. Directors present: Robert Zappia; General Manager Mark Iverson, Assistant Engineer Brooke Shorey. Directors Armando De La Paz, Benjamin Kelly, and Duane Burk attended via conference call.

1. Public Comment – None
2. Minutes of Board Meeting – Minutes from the May 20, 2022 Board Meeting were reviewed and approved unanimously. Motion by Director Zappia and seconded by Director De La Paz.
3. San Bernardino Valley Municipal (MUNI) Report – Director Kelly reported there was nothing pertinent to Western Heights to report.
4. Board Meeting Schedule – The August Board meeting will be held Friday, August 19 at 8:00 AM.
5. General Manager's Report
  - a) Discussion Items
    - a. Water Sold – Water sales for May 2022 were 3.5 % higher than they were for May 2021, and 1.2% higher than January to May. Water sales for June 2022 are 16.6% lower than they were for June 2022, and 3.6% lower than they were this time last year.
    - b. Water Shortage Actions – The state has mandated water shortage cutbacks. Discussions regarding water use monitoring and investigating what could be required to restrict or penalize excessive water use took place. The company is not putting restrictions on shareholders but is suggesting they cut back on their water usage.
    - c. Budget Status and Financials – Total revenues for 2022 are 12.2 percent lower than year to date in 2021. Expenses are 23.1 percent higher from this time last year. Expenses are higher due to several factors including: the cost of the new septic tank for the rental on Avenue D, SCE back billing for Wells 9 and 2A, and because of the over 8% inflation rate which has caused the prices to be much higher this year. The Accounts Payable Register and Major Projects were reviewed.

d. Projects Status Update

- i. Yucaipa GSA – The next GSA meeting is July 27, 2022.
- ii. Lead Service Line Replacement and Customer Income Survey – The income survey of the service area is still in progress.
- iii. Water Vending Machine – Water sales from May 17 through July 1 are \$308.80. Postcards have been sent to customers along with posts to the company's website and Facebook page. Additional posts to follow.
- iv. Mr. Iverson provided an update on the Tennessee street property. The property is in the final stages, waiting on city approval.
- v. Mr. Iverson has been having meetings with Yucaipa Valley Water District to create a formal water supply agreement.

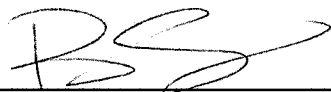
6. Action Items

None

7. Directors' Matters

None

The meeting was adjourned at 8:39 AM.



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Brooke Shorey, Assistant Engineer