



Minutes of July 17, 2020 Board of Directors Meeting

A Regular Meeting of the Board of Directors was held at the office of Western Heights Water Company, 32352 Ave D, Yucaipa, CA, on Friday, July 17, 2020. President Green called the meeting to order at 8:32 am. Directors present: John Dahlke, Duane Burk, and Ben Kelly; General Manager Mark Iverson, and Office Manager Debbie Patrick. Dr. Robert Zappia attended via teleconference.

1. Public Comment – None
2. Minutes of Board Meeting – Minutes from the June 19, 2020 Board meeting was reviewed and approved. Motion by Director Burk and seconded by Director Dahlke.
3. San Bernardino Valley Municipal (MUNI) Report – Director Kelly reported we are up to 20 percent of Table A water. MUNI has several good projects in process, but they do not affect WHWC.
4. Board Meeting Schedule – The next Board Meeting is Scheduled for Friday, August 21, 2020 at 8:00 AM.
5. General Manager's Report
 - a) Discussion Items
 - a. Water Sold – Water sales for June 2020 are 9.2 percent higher than they were for June 2019. Overall, for 2020, water sales are 2 percent lower than the total year-to-date for 2019.
 - b. Budget Status and Financials – Total revenues for 2020 are 6.8 percent higher than year to date in 2019. Expenses are 5.1 percent higher from this time last year. There are no unexpected variances in the budget. The Board asked Ms. Patrick to break out the 1825 (Major Projects) expenses by project.
 - c. 123TCP – Hazen, the consulting engineer, is finishing the request for proposals for the installation of the GAC equipment. We plan to send the RFP out August and select a contractor by the end of August or early September. The equipment is scheduled to be ready in October. We hope to have the system online and Well 2A back in service by the end of the year.
 - d. Mr. Iverson distributed the reports from the annual audit. The auditor found no irregularities or areas of concern.

b) Action Items

None

Directors' Matters

None

The meeting was adjourned at 8:32 AM.



Debbie Patrick, Secretary to the Board