

**WESTERN HEIGHTS WATER COMPANY
32352 AVENUE D
YUCAIPA, CA 92399-1899**

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

8:00 a.m. Friday, April 20, 2018

CALL TO ORDER / PERSONS IN ATTENDANCE

1. **PUBLIC COMMENT**

2. **APPROVAL OF MINUTES**

March 21, 2018 Board Meeting
March 21, 2018 Annual Shareholders' Meeting

3. **SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT**

Report - Ben Kelly

4. **MAY BOARD MEETING**

Friday May 18, 2018 at 8:00 am

5. **GENERAL MANAGER'S REPORT:**

a) Discussion Items

- a. Budget Status and Financials – Revenues are down due to lower water sales during winter months. Expenses are on track and include pipeline work on Yucaipa Boulevard and 14th Street and work on the property next door. Updated financial information is shown in Exhibits A and B.
- b. Yucaipa GSA Update – The next meeting is Wednesday, April 25. The group is working on preparing an RFP for consultant support for the GSP document.
- c. Stock Split Update – Changes to INCODE (our billing software) needed for the stock split are complete. Work on the new water stock certificate tracking program are almost complete. Notifications to customers will start going out in May.
- d. Yucaipa Boulevard Pipeline Status – We have reached an agreement with the City of Yucaipa. They are not charging the company for inspection or traffic control. We received bids for the section of pipeline from Hamilton to 18th Street. Borden excavating was the low bidder. Work should begin in early May.
- e. Property Improvement 32354 Avenue D Update – The majority of the improvements on the house next door are complete. A breakdown of the costs is shown in Exhibit C.

- f. Update Board Members Contact Information – We need to update contact information of the board members. Once we have all the updated information, we will prepare updated contact information sheets for all the board members and staff.
- g. AB54 Training – Follow up training is due this year. Online training is available for \$69 per person. The next class available is Monday, May 7 at 6:00 pm.

6. OTHER BUSINESS