



Western Heights Water Company

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Minutes of March 16, 2022 Board of Directors Meeting

A Regular Meeting of the Board of Directors was held at the office of Western Heights Water Company, 32352 Ave D, Yucaipa, CA, on Wednesday, March 16, 2022. President Green called the meeting to order at 6:25 PM. Directors present: Robert Zappia, Benjamin Kelly, Duane Burk, Armando De La Paz; General Manager Mark Iverson, Office Manager Debbie Patrick, Engineering Assistant Brooke Shorey. Shareholders present: Mike Novak, John Michaelson, and Ruth Nemec.

1. Public Comment – Mr. Michaelson asked for clarification of the South Reservoir Piping Improvement project.
2. Election of Officers – The Officers of the Board will remain the same. Motion made by Director Burk, seconded by Director Green, and approved unanimously.
3. Minutes of Board Meeting – Minutes from the February 18, 2022 Board Meeting were reviewed and approved unanimously. Motion by Director Zappia and seconded by Director De La Paz.
4. San Bernardino Valley Municipal (MUNI) Report – Director Kelly reported the water allocation remains at 15 percent.
5. Board Meeting Schedule – The next Board meeting will be Friday, April 15 at 8:00 AM.
6. General Manager's Report
 - a) Discussion Items
 - a. Water Sold – Water sales for February 2022 are 8.8% lower than they were for February 2021, and 12.8% lower than for this time in 2021.
 - b. Budget Status and Financials – Total revenues for 2022 are 5.6 percent higher than year to date in 2021. Expenses are 5.0 percent higher from this time last year. The Accounts Payable Register and Major Projects were reviewed.

c. Projects Status Update

- i. Artisan Homes on 17th Street – Master meters will be installed as well as individual meters at the homes. WHWC responsibility for the onsite water system will end at the master meter, but we will maintain and read individual meters to each home. An approved agreement with Artisan and a disclosure statement to be recorded with each home purchase escrow is required before any homes are connected.

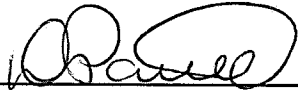
7. Action Items

None

8. Directors' Matters

Director Burk asked about the major projects for the year. He noted Western Heights works with the cities to coordinate activities. For example, when the city is going to repave a street, Western Heights will do any pipeline work or replacements as needed. This lessens the cost for the company and the doesn't further inconvenience the customers.

The meeting was adjourned at 6:38 PM.



Debbie Patrick, Secretary to the Board