

**WESTERN HEIGHTS WATER COMPANY
32352 AVENUE D
YUCAIPA, CA 92399-1899**

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

6:30 p.m. Wednesday, March 19, 2025

CALL TO ORDER / PERSONS IN ATTENDANCE

1. **PUBLIC COMMENT**

2. **APPROVAL OF MINUTES**

February 21, 2025

3. **ELECTION OF OFFICERS**

4. **SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT**

Report - Ben Kelly

5. **BOARD MEETING SCHEDULE**

April Board Meeting – Friday, April 18, 2025 at 8:00 AM

6. **GENERAL MANAGER'S REPORT:**

a) Discussion Items

a. Water Sold – Exhibit 1

Water sales for February 2025 are 62.7% higher than they were for February 2024, and 40% higher than for this time in 2024. The higher water sales are due to the warm temperatures and the lack of rainfall we had.

b. Budget Status and Financials – Exhibit 2

Total Bank Balance	\$6,295,304
Total Revenues:	\$242,788
Total Expenses	<u>\$277,071</u>
Net Income	\$ (34,283)

Total revenues for 2025 are 22.3 percent lower than year-to-date in 2024. Expenses are 13.3 percent higher than this time last year. There was \$206,000 in Acquisition of Service Fees in 2024, resulting in higher-than-normal revenue for the time period. In February 2025, \$55,800 was paid in annual fees for billing

software in the amount of \$23,000, Cal Mutuals membership \$12,000, and the State Water System \$20,800.

Accounts Payable Register – Exhibit 3

Major Projects – Exhibit 4

- c. Corporate Insurance – We have received the renewal notice for the company's insurance. This includes vehicle, property, commercial crime, commercial liability, public officials and management liability, and commercial excess liability. Rates are increased due to wildfire capacity/exposure and a mandatory increase from the State of California. Western Heights' premium will increase by 8.8 %. The annual premium for 2025-2026 will be \$48,565, an increase of \$5,835.
- d. Solar at North Booster and 11th & D Booster – Installation of the solar panels is complete and the solar systems are online and producing power. As with the South Booster, the solar system is sized to provide power for the one pump that runs continuously. The North Booster is a 3,200 kW (4.3 hp) system, and 11th & D is a 1,600 kW (2.2 hp) system. The solar panels also provide sunshade for the equipment, which protects the equipment from direct sunlight.
- e. Backflow / Cross Connection Ordinance
- f. Bruce Dickinson Issue – We have done additional research on Mr. Dickinson's request that he be reimbursed \$52,839. These are the key points:
 - Mr. Dickinson made a deposit of \$68,810 on September 7, 2005. We have a copy of the check.
 - There was no written agreement on how the funds were to be used and over what period of time the funds were to be used.
 - The most detailed thing we found in the files was a handwritten accounting sheet of how a part of the funds were spent totaling \$34,213.31.
 - In a meeting with Mr. Dickinson on about February 2, 2022, we agreed to provide credit towards connections fees for a future project.
 - Our letter to Mr. Dickinson on November 13, 2024 showed a balance due in the amount of \$30,346.69.
 - Connection fees for the Raising Caine's project were reduced \$25,000.

Without a written agreement, given the 19-year time frame of when the deposit was made and project connection fees were paid, and with credits and considerations given for the Raising Caine's project, we believe Mr. Dickinson received more \$68,810 value from his deposit.

7. ACTION ITEMS:

8. DIRECTORS' MATTERS