

**WESTERN HEIGHTS WATER COMPANY
32352 AVENUE D
YUCAIPA, CA 92399-1899**

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

6:30 p.m. Wednesday, March 15, 2023

CALL TO ORDER / PERSONS IN ATTENDANCE

1. PUBLIC COMMENT

2. APPROVAL OF MINUTES

February 17, 2023

3. ELECTION OF OFFICERS

4. SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT

Report - Ben Kelly

5. BOARD MEETING SCHEDULE

April Board Meeting – Friday, April 21, 2023

6. GENERAL MANAGER'S REPORT:

a) Discussion Items

a. Water Sold – Exhibit 1

Water sales for February 2023 are 12% lower than they were for February 2022, and 5.4% lower than for this time in 2022. The lower water sales are due to the cool temperatures and the amount of rainfall we had.

b. Budget Status and Financials – Exhibit 2

Total Bank Balance \$4,766,405

Total Revenues: \$172,295

Total Expenses \$150,380

Net Income \$ 21,915

Total revenues for 2023 are 8.2 percent higher than year to date in 2022. Expenses are 12.1 percent higher from this time last year.

Accounts Payable Register – Exhibit 3

Major Projects – Exhibit 4

- c. Corporate Insurance – We have received the renewal notice for the company's insurance. This includes vehicle, property, commercial crime, commercial liability, public officials and management liability, and commercial excess liability. While the industry is seeing upwards of 30 percent increases in premiums, Western Heights' premium will increase 9 percent. This is due to our relationship with JPRIMA and their recognition of the way we do business and the efforts we have made to reduce our liability and protect our funds and investments. The annual premium for 2023-2024 will be \$35,278.

- d. Internship Program – I have been working with Cal Mutuals, IE Works Skilled Trades Internship Program, and Jewish Vocational and Career Counseling Service (JVS) on an apprenticeship program for the company. This program will allow us to hire an intern to train for potential full-time employment. JVS will pay one-third of the intern's salary in addition to the tuition, training, and exam costs. This is a six-month program with the option to extend to one year. At the end of the internship the company will have the option to hire the intern. Western Heights can terminate the intern during the program if we feel they are not able to do the job.

7. ACTION ITEMS:

None

8. DIRECTORS' MATTERS