



Minutes of March 13, 2019 Board of Directors Meeting

A Regular Meeting of the Board of Directors was held at the office of Western Heights Water Company, 32352 Ave D, Yucaipa, CA, on Wednesday, March 13, 2019. President Green called the meeting to order at 8:05 pm. Directors present: Dr. Robert Zappia, Ben Kelly, John Dahlke, Duane Burk; General Manager Mark Iverson, and Office Manager Debbie Patrick. Others present: Susan Allen – Ortega Strategies

1. Public Comment – No public comment.
2. Minutes of Board Meeting – Minutes from the February 15, 2019 meeting were reviewed and approved. Motion by Director Burk and seconded by Director Zappia.
3. San Bernardino Valley Municipal (MUNI) Report – Director Kelly reported MUNI will receive thirty-five percent of their Table A request. This is up from fifteen percent as reported last month and may increase again.
4. Board Meeting Schedule – The April Board Meeting will be held Friday, April 19 at 8:30 am. There will be a half-hour workshop at 8:00 am.
5. General Manager's Report
 - a) Discussion Items
 - a. Budget Status and Financials – Mr. Iverson reported water sales are down due to the amount of rain. Everything else is on track. There is just under \$2 million in the bank.
 - b. Proxy Revision – The Board discussed the proposed shareholder proxy, which would be valid for three years. By using the three-year proxy, the Board hopes to have a quorum at the annual meetings. The shareholders can rescind their proxy at any time.

Motion 04:19 – To approve use of the Three-Year Shareholder Proxy. Motion was moved by Director Burk, seconded by Director Zappia, and approved unanimously.

- c. Mr. Iverson reported the insurance renewal was received with a twenty-four percent increase in the premium. After meeting with them and making a few changes, the policy is now at a five percent decrease in the premium. The deductibles for Property Loss and Public Officials & Management Liability were increased to \$5,000 and \$10,000 respectively.

b) Action Items

None

6. Directors' Matters

Director Green clarified the policy for board member compensation. The directors are to be compensated \$250 per meeting, the board president will be compensated \$350 per meeting. If the directors attend meetings that should be included in the compensation, they are to bring it to the General Manager. He will bring them to the Board for approval.

The meeting was adjourned at 8:24 PM.



Debbie Patrick, Secretary to the Board