



Minutes of February 17, 2021 Board of Directors Meeting

A Regular Meeting of the Board of Directors was held at the office of Western Heights Water Company, 32352 Ave D, Yucaipa, CA, on Wednesday, February 16, 2021. President Green called the meeting to order at 8:00 am. Directors present: Duane Burk, Armando De La Paz; General Manager Mark Iverson, Office Assistant Lissa Miller. Office Manager Debbie Patrick and Director Dr. Robert Zappia attended via teleconference.

1. Public Comment – None
2. Minutes of Board Meeting – Minutes from the January 22, 2020 were reviewed and approved unanimously. Motion by Director Burk and seconded by Director De La Paz.
3. San Bernardino Valley Municipal (MUNI) Report – No report due to Director Kelly's absence.
4. Board Meeting Schedule – The Annual Shareholders Meeting is scheduled for Wednesday, March 24 at 6:00 PM, with the Board Meeting following.
5. General Manager's Report
 - a) Discussion Items
 - a. Water Sold – Water sales for January 2021 are 49% higher than they were for January 2020. January is historically highly variable. The numbers have been checked, and they are correct.
 - b. Budget Status and Financials – Total revenues for 2021 are 19.5 percent higher than year to date in 2020. Expenses are 9.3 percent higher from this time last year.
 - c. Projects Status Update – Well 2A GAC Treatment – The GAC equipment is installed and all underground piping is complete. The above ground piping is being installed. We are planning startup and test of the system. We are still waiting on the permit to operate for the DDW. The system should be fully operational by the middle to the end of March.
6. Action Items

Mr. Iverson requested approval of the updated Cross Connection Ordinance presented at the January meeting. Adoption of this ordinance will allow WHWC to move forward with taking over recycled water deliveries in our service area.

Motion 01:21 – To approve the Cross Connection Ordinance as presented. Motion made by Director Burk, seconded by Director Zappia, and passed unanimously

Directors' Matters

Mr. Iverson gave a brief demonstration on the water model. He has been evaluating the system for fire flow. In looking at the maximum demand, the system looks fine. He can run reports that looks at the water pressure in different areas of the service area.

The meeting was adjourned at 8:37 AM.



Debbie Patrick, Secretary to the Board