

MINUTES OF JANUARY 19, 2018 OF DIRECTORS MEETING

A Regular Meeting of the Board of Directors was held at the office of Western Heights Water Company, 32352 Ave D, Yucaipa, CA, on Friday, January 19, 2018, President Zappia called the meeting to order at 8:00 AM. Directors present: Kelly, Dahlke, Burk, Green, Manager Iverson, and Secretary-Treasurer Sufficool.

1. Public Comment – No public comment. Chris Mann from Yucaipa Valley Water was present.
2. Minutes of Board Meeting – Held on December 8, 2017 were reviewed and approved. Motion by Director Burk and seconded by Director Green.
3. San Bernardino Valley Municipal (MUNI) Report – Director Kelly had nothing to report pertinent to WHWC.
4. February Board Meeting – The February Board Meeting is scheduled for Friday, February 16, 2018 at 8:00 AM.
5. Financial Statement – The Budget Sheet for December 31, 2017 and the Income and the Expense Sheet for December 31, 2017, were reviewed and approved. Motion by Director Green. Seconded by Burk. Motion passed.

FUNDS DRAWING INTEREST:

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|------------------------|--|---------|
| \$ 49,284.41 | Bank of America - IMMA | 0.02% |
| \$ 1,000.00 | Bank of America (Franchise Agreement Bond) | 5.12% |
| \$ 245,026.41 | Capital One 360 - Savings Acct | 0.40% |
| \$ 105,328.97 | Pacific Western Bank - CD | 0.5000% |
| \$ 409,518.23 | Community Bank - Checking Acct | N/A |
| \$ 184,908.72 | Community Bank - IMMA / Capital Reserve | 0.3500% |
| \$ 149,534.11 | Community Bank - IMMA / Assessment | 0.3500% |
| \$ 702,370.16 | Community Bank - IMMA | 0.3500% |
| \$ 282,878.24 | Community Bank - IMMA / East Reservoir | 0.3500% |
| \$ 120,531.91 | Community Bank - IMMA / 1825 | N/A |
| \$ 140,342.19 | US Bank - IMMA / Assessment | 0.15% |
| \$ 100,784.05 | US Bank - IMMA / Capital Reserve | 0.15% |
| <u>\$ 2,491,507.40</u> | TOTAL GENERAL ACCOUNTS | |

5. Manager's Report:a) INFORMATION ITEM:

- a. Projects Status Update – On 14th Street from Avenue E to Wilson Creek we replaced a 12-inch pipeline. Director Burk stated he was opposed to leaving the trench open and not putting temporary paving down due to liability concerns. Manager Iverson stated it was going to cost an additional \$30,000 and instead decided to keep a close eye on it. The second project WHWC has is on installing a 12-inch pipeline on Yucaipa Blvd. from 17th Street to Avenue E. The City of Yucaipa is wanting to charge WHWC \$75,000.00 for traffic control and inspection for us to do the pipeline. Manager Iverson is attempting to negotiate with them. Our last project is on Wilson Creek Bridge to connect to our 12-inch pipeline on Outer Highway 10. On January 30th Manager Iverson will be meeting with a second contractor to discussion the project.
- b. Budget Update – Item was presented to the Board in Item 5.
- c. GSP Update – Manager Iverson updated the Board with the current status of the GSP. The next meeting is January 30, 2018.
- d. GIS Update – The GIS system is up and running. The crew can now adjust the system when they work on parts of our water system.
- e. House Renovation Update – Renovations to 32354 Avenue D are nearing completion. The Board should be able to start holding meetings there in March.
- f. Meters Per Unit Discussion –
MOTION 01:18 – Director Burk made a motion to require any new developments to have a separate meter for each unit. There was no second to the motion, therefore, it was not voted on.

Meeting adjourned at 8:45 AM.

Nicole Sufficool, Secretary-Treasurer